

When you register to use the Walk-in Access service you are agreeing to comply with the acceptable use conditions set out below.

Registering for the service

To register for the walk-in access service, you must:

- provide photographic identification and proof of address when registering for the service
- agree to abide by copyright law as set out in the Copyright Design and Patents Act 1988 and comply with the provisions of all current UK laws
- complete and sign the walk-in access registration form each time you visit thereby confirming that you agree to abide by the terms of the walk-in access Acceptable Use Policy
- book a one hour slot in advance of your visit. Slots are available during full service hours only. If you just turn up then you may find the service fully booked

Using the service

The walk-in access service is provided on the understanding that you:

- **will not** use the resources provided via the walk-in access service for commercial purposes which is strictly prohibited by the license agreements. Users may access the resources for educational purposes only, such as private study or research
- **will not** share any materials you access from the University's e-resource collections or download excessive portions of the e-resource content. Users may save single copies of e-resource content to a portable storage device such as a USB stick, provided that the amount copied constitutes 'fair dealing' for research and private study. For more information, see the [University's "Copyright Advice"](#)
- **will not** use the network for unauthorised purposes, as set out in the [JANET Acceptable Use Policy: <https://community.ja.net/library/acceptable-use-policy>](#)

It is your responsibility to make sure that you understand the Acceptable Use Policy. Please contact a member of staff if you have any queries about the service.