FREP application process for NAH students

Initial discussion of project with supervisor. Student completes study documentation

↓

Level of risk assessed by supervisor/ student using university decision making tool

A decision-making tool is available to support staff in determining level of risk. Please see the University Research webpage

↓

Appropriate ethics application completed by student

↓

Submitted to supervisor for review

↓

Formal sign off by supervisor, when they are satisfied that it meets ethical requirements

Minimal risk – supervisor sign off

The **SUPERVISOR** is required to submit to FREP confirming the project is minimal risk

Low risk – proportionate review

Student submits to FREP with accompanying email from supervisor. Sent out to two members of FREP for review.

Moderate risk – full review

Student submits to FREP with accompanying email from supervisor. Will be timetabled at the next FREP meeting, or forwarded to UREC if unable to facilitate. Student and supervisor will be invited to attend

High risk – UREC review

Student submits to FREP with accompanying email from supervisor. Will be forwarded to UREC .

All student applications are to be submitted to the FREP email, along with an accompanying note from the supervisor stating the level of review required. This will replace the current tick box or email . Regular audit against the risk decision making tool will be undertaken.

January 2020